

NORTHERN CALIFORNIA FOOTBALL ASSOCIATION

**ALSO KNOWN AS
NORTHERN CALIFORNIA FOOTBALL CONFERENCE**

CONSTITUTION

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Northern California Football Conference Constitution

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**CONSTITUTION OF THE
NORTHERN CALIFORNIA FOOTBALL CONFERENCE**

ARTICLE I **NAME AND AUTHORITY**

The name of this football conference shall be the Northern California Football Association (NCFA) hereinafter referred to as "Northern California Football Conference or Football Conference. The NCFA was created by action of the COA Board in October 1997 as a conference that administers only the sport of football. The COA is now the California Community College Athletic Association (CCCAA). Changes to the CCCAA Constitution, the NCAA Football Rule Book and the CCCAA Football Sport Guide shall be automatically incorporated into this Constitution. The rules of this Conference are contained in the Constitution and Bylaws.

ARTICLE II **PURPOSE**

The purposes of this organization are:

- a. To bring uniformity, strength and parity to Northern California Community College football;
- b. To sponsor and govern football competition among members of the Football Conference in accordance with the CCCAA Constitution and the provisions of the Football Conference Constitution, Bylaws and Supplement.
- c. To administer football competition that is consistent with the educational mission, goals and objectives of member colleges and which require college personnel to abide by both the letter and the intent of the CCCAA Constitution and the provisions of the Football Conference Constitution and Bylaws and Supplement.
- d. To encourage excellence in performance of all participants in football as well as to stimulate and promote high standards of academic achievement, leadership, sportsmanship and physical fitness.
- e. Said Conference is organized exclusively for charitable, educational, religious and scientific purposes, including for such purposes, the making of distributions of organizations that qualify as exempt organizations under Section 501c(3) of the Internal Revenue code, or corresponding section of any future federal tax code.
- f. The property of the organization is irrevocably dedicated to social welfare purposes and no part of the net income or assets of this organization shall ever inure to the benefit of the director, officer or member thereof or to the benefit of any private persons.
- g. Upon the dissolution or winding up of the organization, all assets remaining after payment, or provision for payment, of all debts and liabilities of the organization shall be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for social welfare purposes and which has established its tax exempt status under Section 501c (4) of the Internal Revenue Code.

ARTICLE III

MEMBERSHIP

The Football Conference shall be composed of colleges belonging to the Community College League of California CCLC, designated, and approved by the CCCAA. Members must be in good standing regarding the payment of dues and the observation of the various requirements of this Constitution, its Bylaws and Supplement. Provisions for membership are included in the Bylaws.

ARTICLE IV

OFFICERS

Section 1

Commissioner: There shall be one NCFCA Commissioner.

Section 2

Director of Football Operations: There shall be one Director of Football Operations.

Section 3

Conference President: There shall be one Conference President. The Conference President shall be elected by the members of the Conference Executive Committee.

League Presidents: There shall be one League President elected by each League. The Conference President shall be a League member delegate. The League Presidents shall be members of the Football Conference Executive Committee.

Section 4

League Representatives: There shall be one League Representative elected by each League. The Representative shall be a League member delegate

Section 5

Duties of the NCFCA Officers: Duties of the Football Conference Officers are described in the By-Laws.

ARTICLE V

COMMITTEES OF THE FOOTBALL CONFERENCE:

Section 1

General Assembly: The General Assembly is the central body of the Football Conference. All members of the Football Conference have membership in the General Assembly. The General Assembly is composed of the College President and Athletic Director or their designees of each Football Conference member college. Duties of the General Assembly are described in the Bylaws.

Section 2

Executive Committee also known as Executive Board: The Executive Committee is composed of the League Presidents, and League Representatives. The Committee is chaired and under the direction of the Conference President. The Commissioner shall serve as de facto member of the Executive Committee and shall be the recording secretary.

Section 3

Standing Committees: A list of other standing committees and their duties and membership rules is contained in the Bylaws. Ad-hoc committees may be appointed and convened by the Executive Committee as needed.

ARTICLE VI **FOOTBALL CONFERENCE STRUCTURE**

The Football Conference is composed of various Divisions and Leagues. The regular schedule of reviewing conference membership shall be once every two years. The Division and League structure and membership may be changed as specified in the By-Laws.

ARTICLE VII **MEETINGS**

As set forth in the Bylaws.

ARTICLE VIII **AMENDMENT OF FOOTBALL CONFERENCE CONSTITUTION OR BY-LAWS**

Section 1

Submission of Proposed Amendments: Proposed amendments are to be submitted, in written form, to the NCFA Commissioner thirty days prior to the next meeting of the General Assembly. The NCFA Commissioner shall distribute proposed amendments to each member of the NCFA at least 15 days in advance of the meeting of the General Assembly.

Section 2

Approval: The Football Conference Constitution or By-Laws may be amended by the affirmative vote of no less than two-thirds of the total number of members in attendance at a meeting of the General Assembly. Only those in attendance may vote.

Section 3

Effective Date: Any approved changes to the Football Conference Constitution or Bylaws shall be effective at the time of adoption unless otherwise stated at the time of adoption.

ARTICLE IX **SUPPLEMENT**

All game rules, game administration policies, procedures, general policies, and procedures pertaining to events shall be contained in the Football Conference Supplement.

Changes to the Supplement may be approved by a majority vote of the Executive Committee at any scheduled or special meeting of the Executive Committee and shall take effect upon passage unless otherwise stated in the adoption. Changes to the Supplement shall be distributed to all members of the Football Conference.

ARTICLE X **RULES OF GOVERNMENT**

Section 1

In any matter not otherwise covered by the Constitution, Bylaws, or Supplement Robert's Rules of Order, Newly Revised, shall constitute rules of order of all meetings of the General Assembly and the Executive Committee.

Section 2

Wherever in this Constitution the context so requires, the masculine gender includes the feminine and neuter genders, and singular number includes the plural and vice versa.

ARTICLE XI **RATIFICATION**

The Football Conference Constitution, Bylaws and Supplement shall become ratified by the affirmative vote of no less than two-thirds of the total number of NCFA General Assembly.